

## **BAND**

All elementary schools offer a quarter of pre-band class in the fifth grade. Students participating will try each category of instrument to determine what they are most interested in playing. The purpose of pre-band is for students to have a better understanding of their instrument choice and to give families time to prepare for the cost of beginning band in the sixth grade.

## **BIRTH CERTIFICATES**

Kansas State Law requires that a student show proof of identity when enrolling in a school for the first time. Sufficient proof of identity includes a state issued copy of a birth certificate.

## **BIST PROCEDURES**

All elementary schools in Turner USD 202 use the Behavior Intervention Support Team (BIST) Model to manage classroom behavior. BIST is a research-based program which teaches students how to self-regulate their behavior and express themselves in an appropriate manner when conflicts arise. The model uses a continuum of supports to teach students to process their choices and make better decisions in the future. Additionally, BIST includes a positive behavior support system.

## **CANCELLATION OF SCHOOL**

If hazardous weather forces schools to close, announcements will be made on local radio, television stations, social media and an auto dialer will attempt to phone the number placed on file with the district. Turner is identified as "Turner USD 202." All-day closings are announced on either 10 PM or 6 AM broadcasts. Should schools dismiss early due to weather, announcements will be broadcast. Parents are urged to carefully instruct their children of what to do in case of early dismissal when an adult is not at home.

In extreme weather conditions, the start time for all students may be delayed by two hours.

- Turner and Junction Elementary students will be in session from 10:05-3:05
- Oak Grove and Midland Trail Elementary School students will be in session from 10:50-3:50
- Transportation – ALL BUS ROUTES will be on a TWO-HOUR delay which means all pick-up times will be delayed by 2 hours from normal pick-up times.
- Pre-K – Any TWO-HOUR delay will result in Pre-K cancellation for the day. No Pre-K classes will be in session.
- Student Dismissal will occur as regularly scheduled.
- Food Service – No Breakfast will be served; however, lunch will be served.

## **CHANGE OF ADDRESS OR PHONE**

If there is a change of address or phone number during the school year, parents/guardians need to notify the school office immediately so that we can easily reach a parent or guardian for any school-related needs. Edits should also be submitted by the parent/guardian through the Infinite Campus Parent Portal.

## **CHECK OUT**

Students will be dismissed through the school office for doctor or dentist appointments, or other reasons, upon request by the parent. Parents are required to check in at the office and sign the register before students are called to the office for dismissal. In most cases, this practice will be followed at the end of the school day as well.

**CHILD FIND**

Turner conducts monthly evaluations of preschool age children to determine eligibility for preschool, or other special services in the district. For dates and other information, call the Turner Special Services Office at (913) 288-4182.

**CONFERENCES**

Parents are invited to formal conferences twice a year. These conferences provide an opportunity to enhance home/school communication. Additionally, conferences may be scheduled at other times when parents or teachers consider them necessary.

During the school day, the teacher's primary responsibility is his or her classroom. If there are children in the room, a teacher is not available for individual conferencing. Each teacher has planning time during the day, before, or after school. If you need to discuss your child, or confer with a teacher in any way, please, don't hesitate to call to schedule an appointment at a time convenient for both parties.

**CONFIDENTIALITY**

To protect the rights of your child and others, school staff will not engage in conversations with parents involving students other than their own. To protect the privacy rights of students, the district will not release video taken at school or on school property.

**COUNSELOR AND GUIDANCE SERVICES**

The purpose of the school counselor is to provide individual and group counseling for students, parents, and teachers; to provide classroom guidance activities; and to refer students and/or parents to area agencies, which can provide needed or supplemental services. If there are issues, which may influence your child's school performance, please notify the counselor so that a support system is implemented if needed.

**CRISIS PLAN**

All buildings have a current crisis plan on file. Practice drills are implemented throughout the school year to increase student and staff awareness of standard safety procedures. Turner USD 202 uses the Standard Response Protocol. In the event of a crisis, please note that to ensure safety, students may be moved to another location for dismissal. Students will be released only after the legal parent or guardian has provided identification.

**CUSTODY ISSUES**

In cases of joint custody, provided adequate information is available, the school is pleased to make efforts to accommodate both parents. It is our belief that all parents deserve the opportunity to participate in their child's education. In cases of full custody, restraining orders, or loss of parental rights, which may or may not cause safety issues for a student, copies of legal court documents are required for enforcement by the school.

**ELL (ENGLISH LANGUAGE LEARNERS)**

The Turner School District provides services for English Language Learners. Persons with questions should call the Director of Special Services (913) 288-4181.

### **EMERGENCY CONTACTS**

Parents must notify the school immediately of a change in address, telephone number, place of employment, or babysitter. It is vital that in case of emergency, the school always have parent and other representative numbers on file. Failure to provide this information may place your child at risk. Changes should also be submitted by the parent/guardian in the Infinite Campus Parent Portal.

### **GRADE REPORTS**

Grade reports are available in the Infinite Campus portal at the end of each quarter period. Parents are encouraged to monitor their child's schoolwork throughout the year. Students are more likely to do well daily, when they know their parents care every day. Parents can access student's grades through the Infinite Campus parent portal online. For daily grades and assignment completion, parents should monitor their child's progress in Schoology (see section below). Please contact your school office for more information.

### **HEALTH ASSESSMENTS (PHYSICALS)**

Kansas Statute Annotated 72-6267 requires that every pupil up to age nine years who has not previously enrolled in any school in this state, prior to admission to and attendance in school, shall present to the appropriate school the results of a health assessment, or as an alternative to the required health assessment, a written statement signed by one parent/guardian that the child is an adherent of a religious denomination whose religious teachings are opposed to such assessments. Another alternative may include the parent or guardian providing a written statement that such assessment will be completed within 90 days after admission to school.

### **HOMEWORK**

Homework is intended to complement your child's education. Please, familiarize yourself with the homework schedule of your student's classroom. It is most helpful for students to have a quiet, well-lit area in which to study. Parents can access most homework assignments through Schoology. Questions regarding homework should be directed to the teacher.

### **ILLNESS**

When a child must be sent home due to illness, the parent or the emergency contact person listed with the school will be called. Students should remain home until all symptoms of the illness are gone. The Health Department requires that students be fever-free without medication for 24 hours before returning to school. If you are in doubt about your child's ability to overcome a serious illness, please contact your family physician. Always notify the school of any contagious diseases.

### **IMMUNIZATIONS**

All children entering a Kansas school must present a Kansas Certificate of Immunization showing they have received proper immunization for polio, diphtheria, whooping cough, tetanus, rubella (measles) and mumps. Immunizations and/or Health Assessments (physicals) may be obtained through your family physician or from the Wyandotte County Health Department. Students who have not received adequate immunizations according to Kansas Law will be prohibited from attending school.

## **INSURANCE**

Limited accident insurance coverage is available for an entire school year for students who do not have coverage. Forms are available in the school office at the beginning of each school year. Parents of pupils who bring valuable personal articles to school such as musical instruments, bicycles, watches, rings, etc., and lose them are advised to check their insurance policy. Many insurance companies will write special supplementary coverage for such articles. The school district does not assume responsibility for loss or theft of personal items at school; however, staff members will investigate all reports of lost or stolen items.

## **IPAD**

Turner USD 202 believes that a mobile device is an integral part of learning in the 21st century. Much of the curriculum is delivered electronically. Turner School District furnishes iPads for all students in grades K-5. Students are responsible for any intentional damage to the device.

## **LIBRARY**

Each school offers an extensive media center through which all students may check-out reading and reference materials during the school year. Students are responsible for the timely return of all items in their care. Students will be charged for lost or damaged books.

## **LOST & FOUND**

Each school maintains a lost and found collection. Unclaimed articles will be donated to charity at the end of each school year.

## **PTA**

The PTA is an organization, which promotes quality education and fine school programs for children. Each school has an active Parent/Teacher Association (PTA). Parents are encouraged to join and become involved. Meetings and activities are announced in advance through newsletters, and the school calendar posted at [www.turnerusd202.org](http://www.turnerusd202.org).

## **PARENTS AS TEACHERS**

The Turner School District offers a voluntary, free program, which provides information and support to help parents feel more confident and relaxed about the complicated job of being a parent. Parents As Teachers is a program for mothers and/or fathers of infants and toddlers birth to age three. This nationally recognized program offers families a variety of suggestions to assist with a child's motor, social, language, and intellectual development. For more information on PAT, please phone the Special Services office at 288-4181.

## **PARTIES/TREATS/INVITATIONS**

Following Health Department recommendations, the Turner District only allows food which is commercially prepared to be brought to school for parties and special occasions. All treats must be store bought and sealed in original containers to be served at classroom parties and school activities. No homemade items may be served at school. Due to time constraints, parties will be limited, and although it is certainly acceptable to send treats to school in celebration of a child's birthday, please, plan to send treats or party favors that the entire class may easily enjoy in a minimum of time. Students and teachers will not pass out invitations to outside events unless there is an invitation for each child in the class. For specific questions, contact your child's teacher before the big day.

## PHYSICAL EDUCATION

It is the school's expectation that, except in specific medical cases, if a child is at school, that child is physically able to participate in physical education class. Students are responsible for wearing appropriate gym shoes on P.E. days.

## PRESCHOOL

### Developmental Preschool

~~Turner's Developmental Preschool serves children ages three to five who are developmentally delayed in at least two of these areas: cognitive, speech/language, social-emotional, motor, or adaptive skills. Children are evaluated to determine their eligibility for Early Childhood Special Education Services at monthly Child Find assessments. For more information, contact the Turner Special Services Office at 288-4181.~~

### Kansas Pre-School Program

~~Children residing within the Turner School District, who are four years old on or before August 31, may qualify for Preschool Services. Enrollment is limited and determined by educational need. Parents wishing to complete the screening process should enroll their child at the Administrative Service Center, 800 S. 55th Street. Upon completion of enrollment, the Office of Student Services will schedule a screening appointment.~~

The Turner Unified School District (TUSD) offers a Pre-school program for 3 and 4-year-old students living in the district. Pre-school students are exposed to learning experiences that promote social, emotional, physical, language, and cognitive development. Students must meet eligibility criteria to participate as a student with a developmental delay or through Kansas Pre-school At-Risk criterion. Child Find: Children 3-years to 5-years are screened and may be evaluated to determine their eligibility for Early Childhood Special Education Services through monthly Child Find opportunities. For more information, contact the Turner Special Services Office at 288-4181.

Kansas Pre-School Program: Children residing within the Turner School District, who are 3 or 4 years old on or before August 31, may qualify for Pre-school Services. Enrollment is limited and determined by educational need. Parents wishing to complete the screening process should enroll their child at the Administrative Service Center, 800 S. 55th Street. Upon completion of enrollment, the Office of Student Services will schedule a screening appointment.

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## PROPERTY

### District

School equipment and supplies are provided for use in the education of students. It is the responsibility of students, staff, parents and patrons, to take care in the use of school property. Costs may be collected for abuse and misuse of school property. Pursuant to Kansas Statute, the Turner School District will vigorously pursue legal court action to recover actual damage from parents of any child who maliciously or willfully damages or destroys district property. Parents are urged to talk with their children about this policy so that the child's actions, behavior, and conduct are appropriate and do not contribute to such damage/destruction of district property.

### Personal

As the District does not assume responsibility for personal items that a student may bring to school, it is strongly suggested that expensive, or otherwise valuable items be kept at home. Furthermore, any items brought from home which become distracting to the learning environment of the student or others, may be confiscated and either kept for parent retrieval, or discarded.

## PUBLICATIONS

Each school publishes a newsletter, which provides current information regarding school programs and events. The District also publishes the Turner Today on a regular basis. The Turner Today may also be accessed at [www.turnerusd202.org](http://www.turnerusd202.org). All school publications are intended to assist families develop a high level of commitment and involvement in education.

### **RECESS**

Except in extremely hot, or extremely cold weather (actual temperature at or below 21° F), all students will participate in outdoor recess. It is extremely important that children are prepared for the weather of the day. It is the school's expectation that, except in specific medical cases, if a child is at school, that child is physically able to participate in recess.

### **RESIDENCY**

(See policy JBC)

To attend school in the Turner School District, a student must reside with a parent or legal guardian (usually appointed by the court) within the geographical boundaries of Turner USD 202. TUSD and TRC employees' children may also attend. Students who relocate outside of the TUSD attendance boundaries may apply for continuing enrollment if they have attended for four consecutive semesters and are in good standing (See Policy JBCCA). For information contact the Office of Student Services at (913) 288-4123.

### **SCHOOLGY**

The Turner School District utilizes an electronic learning management system (LMS), Schoology. Parents that have an Infinite Campus parent portal account automatically receive a Schoology account. Parents use the email on file with the district to login to Schoology. Within the application you can monitor your child's daily assignment progress and easily communicate with your child's teacher. Parents are encouraged to enable the daily or weekly report in the notifications section to receive an email summary of your child's progress. For information contact the Office of Student Services at (913) 288-4123.

### **SECTION 504 SERVICES**

Section 504 of the Rehabilitation Act of 1973 and the Family Educational Rights and Privacy Act prohibits discrimination against persons with disabilities in any program receiving federal financial assistance. The Act defines a person with a disability as anyone who:

1. has a mental or physical impairment which substantially limits one or major life activities (such as caring for oneself, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working);
2. has a record of such impairment; or
3. is regarded as having such an impairment.

To fulfill obligations under Section 504, the Turner School District has the responsibility to avoid discrimination in policies and practices regarding its personnel and students. No discrimination against any person with a disability should knowingly be permitted in any of the programs and practices of the school system.

The school district has responsibilities under Section 504, which include the obligation to identify, evaluate, and if the student is determined eligible under Section 504, to afford access to appropriate

educational services. If the parent or guardian disagrees with the determination made by the professional staff of the school district, he/she has a right to a hearing with an impartial hearing officer.

The Family Educational Rights and Privacy Act (FERPA) also specifies rights related to educational records. This Act gives the parent or guardian the right to: 1) inspect and review his/her child's educational records; 2) make copies of these records; 3) receive a list of all individuals having access to those records; 4) ask for an explanation of any item in the records; 5) ask for an amendment to any report on the grounds that it is inaccurate, misleading, or violates the child's rights; and 6) a hearing on the issue if the school refuses to make the amendment. If there are questions, please feel free to contact the Section 504 Coordinator at 288-4100.

### **SPECIAL EDUCATION SERVICES**

The Turner District provides a wide range of services for students who have special needs. Special education for disabled or gifted students is provided to students who meet current state and federal guidelines. Whenever possible, all attempts are made to provide additional assistance to identified students within the general education classroom. The focus of Special Services is to develop a close collaborative relationship with parents, general education teachers and special services teachers for meeting the needs of students with special needs. Questions about how a student may receive additional support can be directed to the building principal or to the Director of Special Services at 288-4181.

### **SIT (STUDENT IMPROVEMENT TEAM)**

The team, consisting of a select group of teachers and staff, functions as a problem-solving think tank to support children who are not meeting their potential in various school settings. Parents and teachers may request support or intervention from the team at any time during the year to help every student achieve success.

### **SUPPLIES**

Current supply lists are available on the district website at [www.turnerusd202.org/supplylists](http://www.turnerusd202.org/supplylists). It is imperative that students have all necessary tools for learning. If you have specific needs, or are having difficulty finding a specific item, contact your child's teacher.

### **TEXTBOOKS**

Turner School District furnishes textbooks for all students. A charge for consumable materials, supplies and equipment for certain subjects may be assessed. Students are responsible for lost or damaged textbooks.

### **TITLE I SERVICES**

Title I is a federally funded program approved by the Kansas State Department of Education and the Turner Board of Education. All Turner elementary schools are Title I sites.

### **VIDEOTAPING/PICTURES FOR PUBLICATION**

Throughout the year, teachers may videotape or take pictures of classroom activities for a variety of publication or education-based reasons. Parents who do not wish for their child to be involved in the above practices must complete the Request for Exemption from Student Directory Information. See Family Educational Rights and Privacy Act in the district portion of the handbook.

**VOLUNTEERS**

Volunteers are valuable members of the education team and may be in your child’s classroom at different times throughout the year. If you or someone you know would like to volunteer at school, please contact your child’s teacher or the building principal.

**WEBSITE**

The district website is a valuable source of information for students and parents, [www.turnerusd202.org](http://www.turnerusd202.org).



**Turner USD #202  
Title I Parent/School Compact**

An effective learning situation requires the commitment and support of three important elements—the school/teacher, the student, and the parent. The Turner Board of Education and its staff, in compliance with federal Title I requirements, are pleased to offer this compact which will guarantee a quality environment in which our children can learn and achieve. In that spirit, we ask each family to sign and support this Learning Compact.

**Teacher:**

I recognize the importance of the school experience for every child. I want to assure you that this year, I will:

- greet your child each morning with the expectation that the day will be important.
- enhance your child’s self-esteem and enthusiasm for learning.
- have high expectations for myself and the students.
- prepare exciting, relevant, and important lessons which allow your child to succeed.
- communicate and work with families to support student learning.
- respect and accept the differences of students and their families.
- set goals for myself, my students, and celebrate learning.
- provide a safe and orderly environment for learning.

\_\_\_\_\_

Teacher’s SignatureDate

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**Student:**

My education is important to me. I will:

- come to school regularly, on time, and for the full day.
- bring the necessary supplies.
- complete all homework carefully and return it to school on time.
- ask for help appropriately when I need it.
- respect myself, other students, and adults.
- listen and follow directions.
- follow the rules for behavior.
- do my best work at all times.

\_\_\_\_\_

Student’s SignatureDate

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**Parent/Guardian:**

I realize that when my child is surrounded by caring, attentive adults at home and at school, he/she will make this the best year that it can be. To assist in the learning and success of my child, I will:

- send my child to school regularly, on-time, and prepared to learn.
- have high expectations for my child.
- provide a quiet space for homework and make sure that it gets done.
- help my child learn to resolve conflicts in positive ways.
- call or write the teacher as soon as I have a concern or question.
- respect school staff and the cultural differences of others.
- keep informed by reading all school and district-issued news and teachers' notes and letters.
- make time to read with my child daily.



\_\_\_\_\_  
Parent/Guardian's Signature

\_\_\_\_\_  
Date

**Turner USD #202  
Title I Parent/School Compact**

Para lograr una situación efectiva para el aprendizaje se requiere el compromiso y apoyo de tres elementos fundamentales—la escuela/maestro, el estudiante, y los padres. El Consejo de Educación de Turner junto con su personal calificado, y conforme a los requisitos federales del Título 1, tienen el agrado de ofrecer un compromiso que garantice un ambiente de calidad, por el cual nuestros niños puedan aprender y por lograrse. Con el propósito de alcanzar esta meta le rogamos a cada familia que firme y apoye este Compromiso de Aprendizaje.

**El Maestro:**

Soy consciente de la importancia que provee la experiencia escolar a cada niño. Por esta misma razón quisiera asegurarle que este año me prometo a:

- Saludar a su niño cada mañana con las expectativas claras que el día será importante.
- Realzar la autoestima de su niño y ganas de aprender.
- Tener grandes expectativas tanto propias como para el estudiante.
- Preparar lecciones importantes, interesantes y de mucha relevancia que le permitan al menor ser exitoso.
- Trabajar junto con las familias acerca del aprendizaje del niño, así como también mantenerlos informados de su desarrollo.
- Respetar y aceptar las diferencias entre alumnos y sus respectivas familias.
- Abrazar la educación fijando metas tanto como para mí así como para mis alumnos.
- Proveer un ambiente de aprendizaje seguro y ordenado.

\_\_\_\_\_  
Firma del Maestro

\_\_\_\_\_  
Fecha

**El Estudiante:**

Mi educación es importante. Me prometo a:

- Ir a la escuela regularmente, a tiempo, y durante las horas requeridas.
- Traer los útiles escolares necesarios.
- Terminar todas mis tareas cuidadosamente y devolverlas a su debido tiempo.
- Pedir ayuda apropiadamente cuando la necesite.
- Respetarme, y respetar a los demás, si sean estudiantes o adultos.
- Escuchar y seguir instrucciones.
- Seguir las reglas de conducta.
- Dar lo mejor de mí en todo momento.

\_\_\_\_\_  
Firma del Estudiante

\_\_\_\_\_  
Fecha

**El Padre/Guardián:**

Soy consciente que cuando mi niño está rodeado de adultos comprensivos y atentos, tanto en casa como en la escuela, él/ella hará lo mejor posible durante este año escolar. Para ser partícipe en la ayuda de la educación y éxito de mi hijo/a, me prometo a:

- Enviar a mi niño a la escuela regularmente, a tiempo, y dispuesto a aprender.
- Tener grandes expectativas hacia mi niño.
- Proporcionarle con un área tranquila para que pueda hacer sus tareas y asegurarme que las termine.
- Ayudar a mi niño a aprender como resolver conflictos de una manera positiva.
- Llamar y/o escribir al maestro cuando tenga una pregunta o inquietud.
- Respetar al personal docente así como sus diferencias culturales.
- Mantenerme informado de las noticias públicas del distrito a la par con las cartas y notas de los maestros.
- Dedicar un tiempo para la lectura diaria de mi niño.

\_\_\_\_\_  
Firma de Parent/Guardian

\_\_\_\_\_  
Fecha